Electronic Data Platform General

Version: 2.0

Contents

Disclaimer

Fluxys makes use of browser cookies to identify your browser session and to enhance the user experience. These cookies are written to the user's hard disk and read by server programs.

All actions performed within the Electronic Data Platform are logged and stored for monitoring and analysis purposes. This process may require that Fluxys obtains and processes private data, which may be confidential.

By using the Electronic Data Platform, you acknowledge and agree that Fluxys may process your private data in accordance with applicable data protection legislation. Fluxys will only use the obtained personal data for the above internal purposes and will not disclose such data to any other third party unless required to do so by law or regulators.

Fluxys will under no circumstances be liable for the use by any person of data obtained under the Electronic Data Platform.

How to use the Electronic Data Platform

What is the Electronic Data Platform

The Electronic Data Platform is the open data implementation of Fluxys, providing a number of data publications accessible for the public community, and data publications solely accessible for the individual customers of Fluxys on the grid.

EC 715/2009

The European transmission system operators are bound to publish on user friendly manner information about the interconnection points on their internet website. Fluxys has implemented a public and private data section on the Electronic Data Platform

The Electronic Data Platform publishes aggregated supply and demand information about the interconnection points of Fluxys. This data is available to the public domain.

The Electronic Data Platform is also used to improve the communication between the shippers and Fluxys, by publishing specific reports which are solely accessible for the registered users of the shipper.

System requirements

Fluxys only supports the following configuration:

- Internet Explorer 8 or higher.
- JavaScript must be enabled.
- Cookies must be enabled.

User Registration

Requesting access to the Electronic Data Platform

Fluxys creates for each customer one user profile with specific access rights, the Single Point of Contact (SPOC). This SPOC user is responsible for creating other user profiles within his organisation.

Customers of Fluxys who have a valid contract can request access to the Electronic Data Platform using the template in attachment. These user(s) will receive an email with their username and sign in instructions to connect to the Electronic Data Platform.

References

For more information on how to perform user functions, see the User Management user manual available on the Administration section.

First time sign in

New users receive the sign in instructions in an email together with their username. The initial password is send to the mobile phone of the user.

Password enforcement rules

The password must be changed at the first sign in. The new password must meet the following criteria:

- The password does not contain the user name of the user.

- The password is at least eight characters long.

- The password contains characters from three of the following four categories:

    o Latin uppercase letters (A through Z)

    o Latin lowercase letters (a through z)

    o Base 10 digits (0 through 9)

o Non-alphanumeric characters such as: exclamation point (!), dollar sign ($), number sign (#), or percent (%).

Passwords can be up to 20 characters long. You should use passwords that are as long and complex as possible

Signing In

1. Open an internet browser, and navigate to https://gasdata.de.fluxys.com.

2. In the upper right corner, click on the Sign In button. The Sign In screen appears.
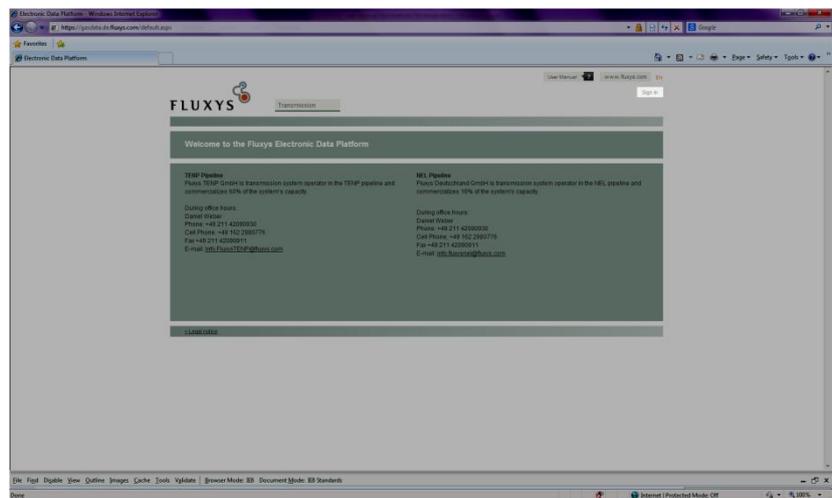
3. On the sign in screen, enter your username and password and click Sign In. The Change password dialog screen appears.

4. Follow the instructions on screen to change your password.

Signing Out

To sign out from the Electronic Data Platform, click the Sign Out button in the upper right corner of the screen.

Change my password

After signing in on the Electronic Data Platform, users can change their password. This new password must comply with the password requirements as described in Password enforcement rules.

To change your password, follow these steps:

1. Ensure you are signed in on the Electronic Data Platform, or follow the steps in Signing In.

2. Click on your name in the upper right corner of the screen. The My Info screen appears.

3. On the My Info screen, click the Change Password button. The change password popup screen appears.

4. Enter your current password, and choose a new password.

Request a new password

The SPOC user can reset a user password. The reset procedure will send a new password to the mobile phone of the user, and must be changed at the next sign in.

For more information on how to reset a user password, see the User Management user manual in the Administration section.

Request access rights

The SPOC user within your organisation must grant you specific access rights to use some parts of the Electronic Data Platform.

For more information on how to grant access, see the User Management user manual in the Administration section.

Change mobile phone

The SPOC user can change the mobile phone number for a user within his organisation. For security reasons, the changing a mobile phone number is subject to a validation procedure using the mobile phone of the SPOC user.

For more information on how to change the mobile phone number, see the User Management user manual in the Administration section.

The structure of the Electronic Data Platform

The Transmission section on the Electronic Data Platform describes access to the public and private data publications for Fluxys as transmission system operator.

The public data publications are accessible without the need to sign in. The private data publications become available after the user has successfully signed in on the Electronic Data Platform.

Entry- & exit capacities

The entry & exit capacities provide access to the capacities on the interconnection points of Fluxys. The following data publications are available:

- **Technical available capacities:** the firm capacities taking into account the system integrity and constraints on the interconnection points of Fluxys.

- **Commercial available capacities:** the commercial maximum, contracted and available capacity per capacity category on the interconnection points of Fluxys.

- **Booked capacities:** the capacities booked by your organisation on the interconnection points of Fluxys. This data publication is password protected.

For more information about the definitions of the entry & exit capacities, see the Entry & exit capacities user manual available under Transmission > Entry & exit capacities.

Maintenance

The maintenance section describes the planned works and interventions on the interconnection points of Fluxys, which might cause capacity restrictions on your booked capacities. This information is publicly accessible

The following links are available:

- **Maintenance and expansion for the TENP pipeline:** The overview of maintenance and expansion for the TENP pipeline for the current year.

- **Maintenance and expansion for the NEL pipeline:** The overview of maintenance and expansion for the NEL pipeline for the current year.

Nominations

Shippers can use the nomination functions to create within day (intraday), day ahead or long term nominations. The following nomination functions are available:

- **Long term nomination:** create initial nominations per balancing group and interconnection point for a longer period of time. Access to this application is restricted by password authentication.

- **Daily nominations:** create within day (intraday), day ahead or future date nominations per balancing group and interconnection point. Access to this application is restricted by password authentication.

- **Nominations and Flows:** The nominations and flows on interconnection points data publication provides the aggregated overview of previous and current nominations on the Fluxys national transmission system. This data publication is published in Microsoft Excel format, and is public accessible.

For more information about the definitions or to use the nomination application, see the Nomination user manual available under Transmission > Nominations.

Balancing and allocations

Shippers can retrieve the provisional hourly allocations for the interconnection points in real time from the Electronic Data Platform. This data publication is protected by password authentication.

For more information about the definitions, see the Balancing and allocations user manual available under Transmission > Balancing and allocations.

Invoicing

Access to the invoicing application is currently not possible. Customers of Fluxys will be informed by email when this access is enabled.

Customers of Fluxys can retrieve duplicates of invoices in this section. This data publication is in addition to the paper invoices, and protected by password authentication.

The following data publications are available:

- **PDF duplicate of invoice:** for each invoice issues by Fluxys, a duplicate can be downloaded. These invoices are available for a period of 13 months after invoicing date.

- **XML Invoice Appendix:** details describing the content of the invoice are available for download in structured XML format.

For more information about the definitions, see the Invoicing user manual available under Transmission > Invoicing.

Troubleshooting

Before executing these steps

This section describes troubleshooting tips when experiencing issues using the Electronic Data Platform.

Fluxys does not guarantee the effectiveness, nor can be held responsible for any actions resulting from the use of these instructions. Use these instructions at your own risk.
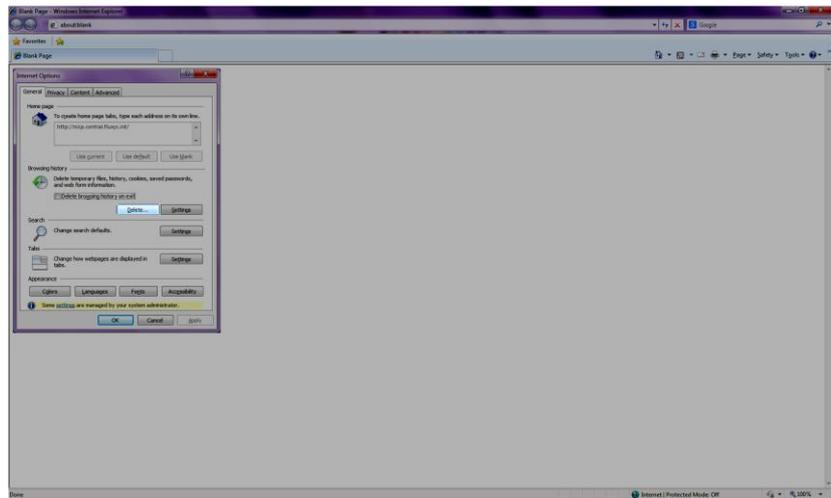
In case of doubt, always contact your local IT department for assistance.

Clear cache and cookies on Internet Explorer

1. In Internet Explorer, click Tools > Internet options. In case the menu bar is not visible, press the Alt button.
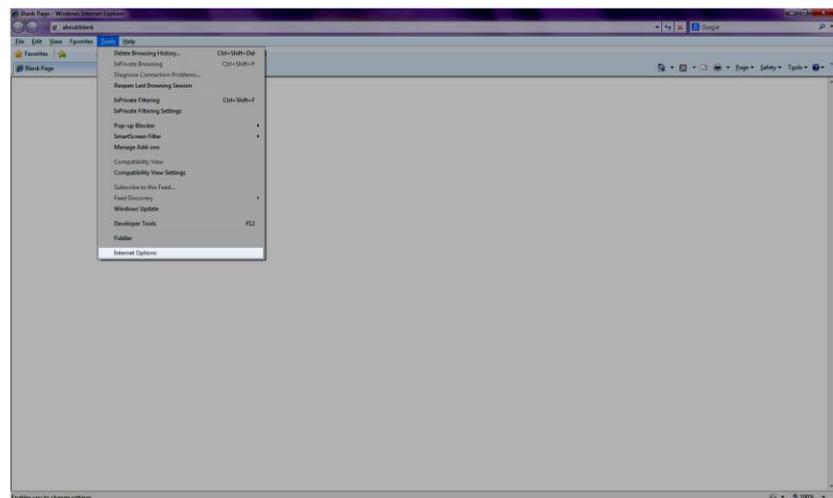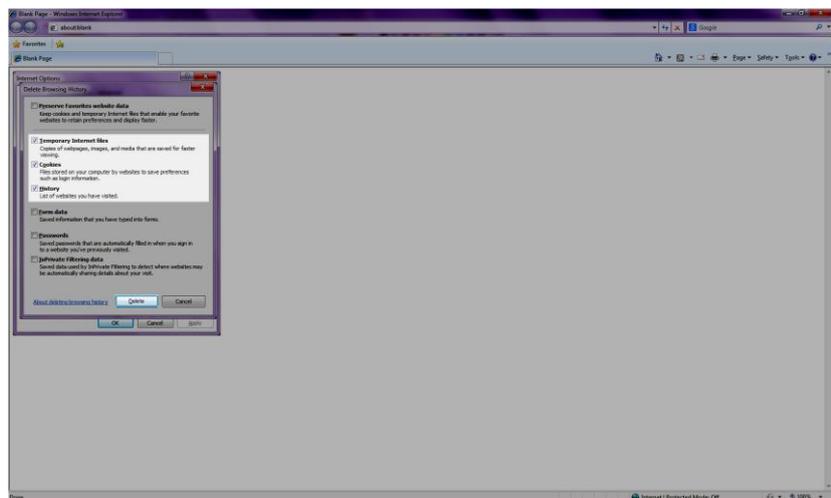

2. On the Internet Options screen, click the Delete button. The Delete Browsing History screen appears.

3. On the Delete Browsing History screen, ensure the following items are checked:

   - Temporary Internet Files
   - Cookies
   - History

   Click the Delete button.

4. Close all Internet Explorer windows and start again.

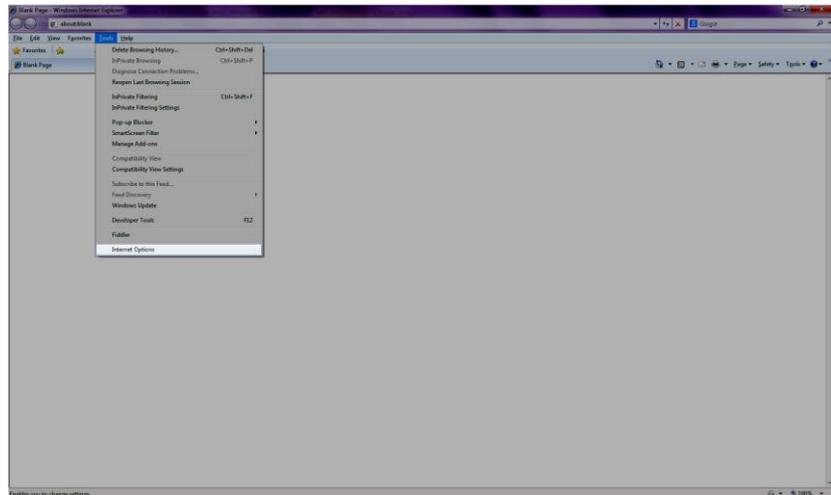## References

http://support.microsoft.com/kb/278835
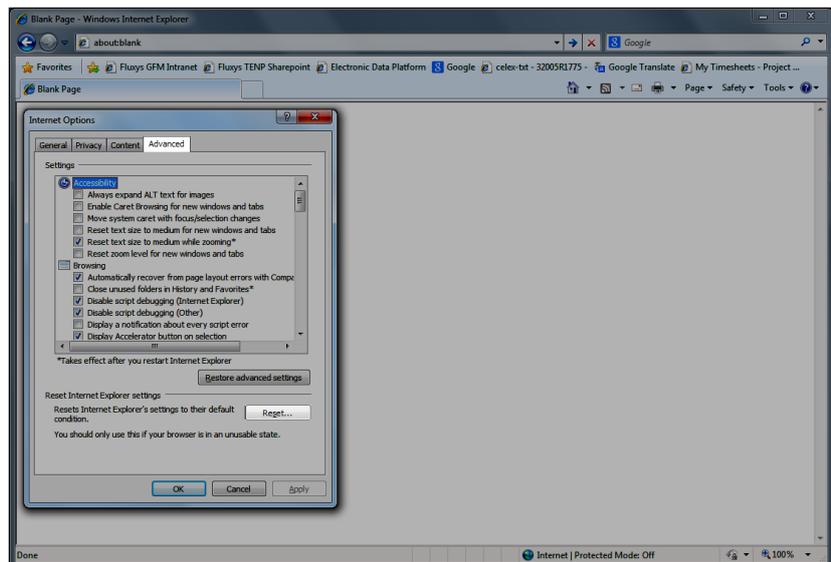
Reset Internet Explorer

In case the instructions as described in Clear cache and cookies on Internet Explorer did not solve the issue, you can use these steps to reset Internet Explorer back to the original state.

Please contact your local IT department before executing these steps.
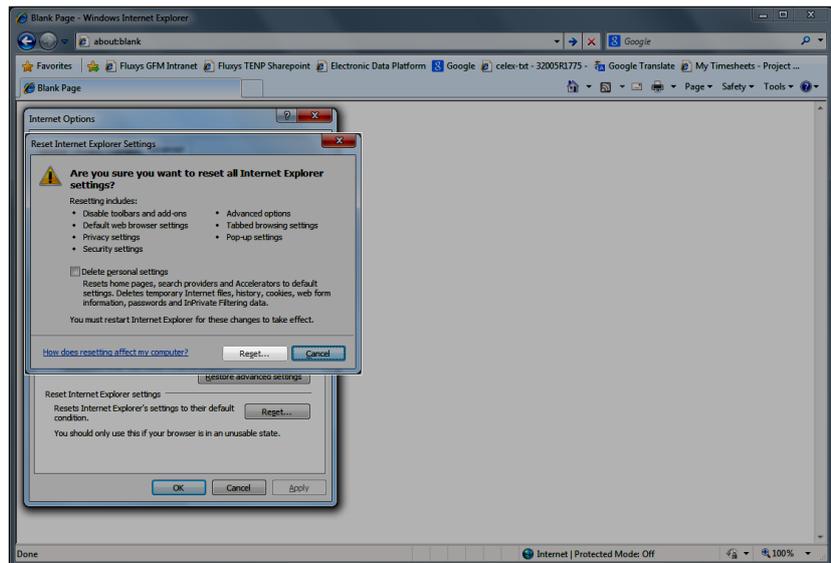
1. On the menu bar, click Tools > Internet Options. In case the menu bar is not visible, press the Alt button.
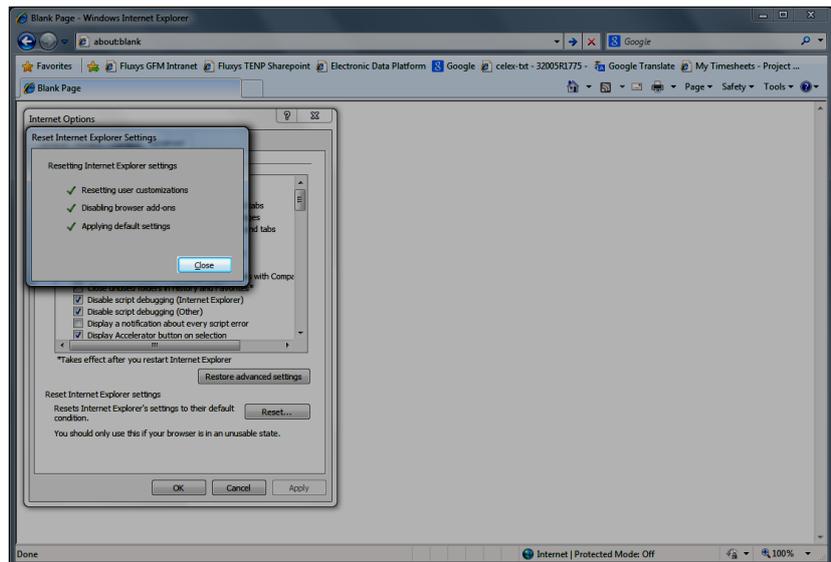

2. On the Internet Options screen, choose the Advanced tab, and click Reset.

3. On the Reset Internet Explorer Settings screen, click again Reset.

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4. Click the Close button.

5. Close all Internet Explorer windows and start again.

References

http://support.microsoft.com/kb/923737

New Single Point of Contact (SPOC) Form

Company	
Requester's Name	
Requester's Phone	

Please create the following user(s) with the SPOC permission:		

First Name		**Last Name**	
Email		Desired User Name	
Mobile Phone	Desired User Name		Regular Phone

First Name		**Last Name**	
Email		Desired User Name	
Mobile Phone	Desired User Name		Regular Phone

First Name		**Last Name**	
Email		Desired User Name	
Mobile Phone	Desired User Name		Regular Phone

Please send this template duly completed back to FLUXYS (info.fluxystenp@fluxys.com)

Remarks:

- The captions in bold indicate that this information is required.
- The mobile phone number is used to send an SMS including the password to the SPOC user. Ensure this number is a valid mobile phone number.
- The desired user name cannot be guaranteed, and is depending on the availability. Fluxys withholds the right to choose another user name.